



ADMINISTRATIVE INSTRUCTIONS & FEI SCHEDULE

FEI EVENTING CCI2*-LONG

FROM

03 APR TO 06 APR 2022

AT

RVC Centre & College, Meerut Cantt

Contact Info

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ADM INSTRS

ADM INSTRS FOR FEI EVENTING CCI2*-LONG FROM 03 APR 2022 TO 06 APR 2022 AT RVC CENTRE AND COLLEGE, MEERUT CANTT

GENERAL

1. FEI Eventing CCI2*-Long will be conducted from 03 Apr 2022 to 06 Apr 2022 under the aegis of the Equestrian Federation of India at RVC Centre and College, Meerut Cantt as per FEI & EFI guidelines. The guidelines, protocol and SOP for the prevention of COVID-19 issued by the Govt of India (MHA), EFI and SAI will be strictly followed. The COVID-19 vaccination of indls will be declared by respective camp owners and indls.

INTIMATION FOR PARTICIPATION

2. All teams desirous to participate in the said event will intimate the Show Secretary about the total str of contingent and ETA in terms of participants, adm staff, syces, grooms and horses positively by 25 Mar 2022 well in advance as per format attached as appx 'A' to Adm Instruction for necessary administrative arrangements.

CAMP ARRANGEMENTS

3. The horses and grooms/horse handlers accompanying the horses participating in said competition will stay in the camp which will be located near **Sofipur Ranges**. The camp will be functional with effect from **28 Mar 2022 (FN) to 08 Apr 2022 (AN)**. All teams/contingents/club/indl participants will ensure that they do not reach the Camp before **28 Mar 2022** and also make suitable arrangements for the return journey well in time since the camp facilities will not be available after **08 Apr 2022**. Following documents should be submitted on arrival for considering the camping facility :-

- (a) Aadhaar card copy, certified by rider/OIC team.
- (b) Two passport size photographs of civil employees.
- (c) Passport of horses (issued by EFI).
- (d) Coggin's and CFT negative certificate.
- (e) Indemnity Bond.
- (f) Details of horses.
- (g) COVID certificates as brought out in succeeding paras.

4. The OIC, Camp will earmark site for each contingent/team/club/indl. The rep of the contingent/team/club/indl will take over the allotted site from the OIC, Camp on arrival and handover the same before departure in the same condition. Any damage to Camp site, accommodation or property will be the responsibility of the rep of the contingent. The teams should come self-contained in all respects for camping arrangements in respect of their personnel and animals. There will be no charge for camping facility.

5. **SECURITY DEPOSIT**. All contingent/team/club/indl will pay a refundable security deposit as given below prior to setting up their camps. At the time of vacation of their camp, the OIC Camp will inspect the respective area and if no discrepancy is found, the full amount will be returned to respective camp contingents/ civil camp :-

- (a) Defence/Para Military/CAPFs/State Police - Rs 5000/- per camp.
- (b) Civilian - Rs 10000/- per camp.

ACCOMMODATION

6. **SERVICES TEAM.** JCOs, OR and support staff will be accommodated in camp area. Officers participants should make their own arrangement for stay.

7. **CIVILIANS CLUBS/TEAMS.** Civilian participants or their associates are requested to make their own arrangements for accommodation. Camping site near the stabling area of civilian horses will be earmarked only for accommodating civilian grooms and support staff. The rider/unit/team/club should be self-contained with respect to logistics and administrative requirements for camping of their personnel. For any query regarding stabling, the team Captain/ In-charge of Contingents may contact Maj Sridhar S, Show Secretary, Mob – 9894023686 or Nb Ris Ankush Kumar, JCO I/C Camp, Mob No – 9719332180 or through mail in – **rvc.equestrian@gmail.com**.

8. **COVID-19.** In light of the COVID-19 pandemic, strict protocols and guidelines as promulgated by Govt of India/higher Head Quarters must be followed in order to ensure a safe and successful conduct of the event. Certain points specific to the event are highlight as under:-

(a) **Protocol to be followed on arrival.** Riders and staff will be screened before being allowed access to camp. Any person exhibiting any of the symptoms like Cough, Sore throat, fever & shortness of breath, will not be allowed to enter the premises. No facility of quarantine for visiting team will be provided/ available. Fwg documents to be produced at time of reporting:-

(i) Medical Fitness cert attached as Appx 'B', and Valid COVID Vaccination Cert (two doses).

(ii) Personal Travel Declaration Form (if had a foreign travel during last 14 days) attached as Appx 'C'.

(b) **Protocol to be followed during stay for the event.**

(i) Use of masks would be compulsory. However, riders while on horseback can take their masks off.

(ii) Social distancing to be strictly adhered at all times.

(iii) All riders/support staff unwell with any of the symptoms i.e. Cough, Sore throat, fever & shortness of breath, must report to respective team commander/captain who will further report to Camp I/C.

(iv) All individuals will strictly avoid intermingling with the staff during the event.

(v) Covid-19 daily self assessment screening questionnaire attached as Appx 'D' to be handed over to camp NCO daily.

PRACTICE AND EXERCISE AREA

9. Suitable arenas will be earmarked for exercise & practice by riders participating in the competition. Practice and exercise arenas will also be provided near the competition ground for warming up the horses prior to the commencement of the events.

LIGHTING

10. Power supply shall be provided under camp arrangements. However all contingents are requested to bring their own hurricane/lanterns/petromax/gen sets etc for emergency use. Centralized distribution box will be provided from where Camps can take their connection under own arrangement. Proper cables should be used for taking connections and all joints to be properly taped/ concealed. Each camp should have a central input board fitted with an MCB from where supply can be further extended with the help of sockets/plugs for end use. Under no circumstance, the electric cables/connection will be taken inside the stables. The electric cables will also not be laid underground since wet/ waterlogged ground can lead to electric shock. Electric cables and fitments also should not be supported on Iron poles. Unauthorized tapping of electricity is strictly prohibited. IC contingents will be solely responsible if any fire incidence or electrocution happens due to negligence.

RATION FOR ANIMALS

11. (a) **Army Horses.** Ration for army animals will be drawn from 40 Coy ASC (Sup) Type 'D', Meerut. Sufficient packing/stocking materials for storage of ration including drinking water should be brought by the contingents both for horses and men. Contingents will submit their indents for drawing rations to 40 Coy ASC (Sup) Type 'D' Meerut, directly after publishing their station order from Stn HQ Cell, Meerut Cantt for attachment with 40 Coy ASC (Sup) Type 'D'.

(b) **Civil Horses.** All civil contingents are to be self-sustained in respect of ration for their horses and administrative/logistic arrangements.

LINE GEAR FOR ANIMALS.

12. Contingents should bring adequate line gear and picketing gear. Repair of saddlery and line gear will be carried out under their own arrangements.

PITCHING OF TENTS

13. Contingents will pitch their own tents under own arrangements on the area allotted to them in the camp. It will be ensured that min of five meter distance is kept between each team/contingent/club.

FAMILIES

14. No families will be accommodated in the camp. Any support staff coming along with their family have to look for their own accommodation/lodging outside the camping area.

FIRE PRECAUTIONS

15. Contingents will come with their own firefighting equipment's and ensure fire preventive measures of their respective areas. The Camp I/C however, will detail firefighting/piquet parties from the participating contingents, if required. No one will be permitted to light fires or smoke within the stabling area. Cooking on firewood or over conventional heaters will not be permitted. All contingents will be self sufficient with the following:-

- | | |
|---------------------------------------|-------|
| (a) Hand held Fire Extinguisher (9kg) | - Two |
| (b) Sand Bucket | - Two |
| (c) Water Bucket | - Two |
| (d) Shovel | - Two |

SANITATION AND HYGIENE

16. Measures to ensure proper sanitation and hygiene in camp area as well as on the venue of competition will be taken by all contingents including disposal of animal's litter by tight packing. Separate area will be earmarked for dumping of hay and litter. The contingent commander will ensure dumping at the earmarked area. No hay/litter will be disposed near stabling/camping area. All necessary Covid-19 precautions will be adhered too.

DISCIPLINE

17. All participants, grooms and support staff coming for the championship and staying in the camp will be under Camp I/C for the purpose of discipline. The contingents will ensure that highest standard of discipline is always maintained. They will strictly adhere to rule and regulations for the camping facility. Any violations of rules would render the concerned contingent liable to be asked to vacate the camp premises forthwith. Following will be strictly adhered:-

- (a) No liquor will be permitted within camping area. Intoxication, assault or affray will be viewed seriously and will result in the individuals being expelled immediately and inturn vacation of the respective camp with immediate notice.
- (b) Partying/ Social gathering inside the camp area is strictly prohibited.
- (c) Move of horses from camp arena to the competition venue will be through designated route only.
- (d) The entry to camp will be closed by 2000hrs. No entry or exit to the camp will be permitted thereafter.
- (e) No veh will be allowed entry into the camp area. Same to be parked outside the entry gate to ensure safety of horses.

PETS

18. It is advisable that no team/participant/supporting staff to bring pets into the camp area or venue of the event. If unavoidable, same should be intimated to the organizing committee well in advance. However, **in no circumstances, pets will be brought into competition area/venue.**

SECURITY

19. All contingents will ensure highest level of security of their contingents during their stay in the camp. All army and civil personnel are warned to be extra vigilant and careful. They will not entertain any unauthorized persons during their stay in Meerut. Local/station orders on the subject shall be strictly complied with.

20. Details of personal transport should also be intimated prior to arrival from security point of view. Entry and exit of vehicles in the camping area will only be through main gate. All vehicles will stop at the main gate for checking and verification.

RESPONSIBILITY

21. The organizing committee accepts no responsibility for any loss, damage or injury to animals or any other property or the exhibitors themselves through accident or any cause or in any form.

VETERINARY/MEDICAL COVER

22. Veterinary cover to animals in the camp will be provided under the arrangements of Commanding Officer, 32 Military Veterinary Hospital, Meerut Cantt, who will establish a Veterinary Aid Post in the camp. Medical cover for Army personnel's will be provided under the arrangements of Military Hospital, Meerut.

VET HEALTH PROTOCOLS, COGGIN'S AND CFT TESTS

23. All **participating equines** are required to be **exam by veterinary offr** at station of origin and issued with a **certificate duly countersigned by Vet Offr stating that the horse(s)is/are free from any infectious or contagious disease**. In addition to this, they must be in possession of **valid negative Coggin's test certificate (validity of test – 90 days) and seronegative CFT certificate for Glanders in original valid for the duration of stay. However the seronegative CFT certificate for Glanders will be valid for a particular stn of participation only and will have to be obtained fresh before travelling to next station by authorized test centres as per policy in vogue. The validity of any test will be calculated from the date on which the sample was collected.**

24. Clinical examination of all horses reporting to the camp will also be done by a designated veterinary commission to ascertain the health status of the animals on arrival.

25. Contingents not complying with the requirement at para 23 above or arriving before stipulated date i.e. **29 Mar 2022** will not be allowed to unload their horses in RVC Centre and College premises and will not be allowed access to camp / training areas. **No animal will be allowed to enter the camp area till veterinary and health documents are checked and found to be in order.**

ARBORICULTURE

26. No member of the visiting team/club participants will damage or cut trees/plants or cause damage to the environment/nature during their stay for the competition. No horse will be tied to trees nor support of trees will be taken for construction of camp. Immediate expulsion and action as per existing law will be enforced on report of such incidence.

TRANSPORTATION FOR ARMY TEAM/CONTINGENTS

27. Contingents are advised to be self contained for transport including conveyance of animals and stores from respective unit location to Meerut and back. **If CHT are reqd for return journey, requisite CHT indents will be placed as per standard format duly signed by Offr I/C of the unit/contingent concerned** and fwd through the Camp office to HQ PUPSA (Q) for allotment of CHT. RVC Centre & College will not initiate CHT indents for outstation teams.

REGISTRATION OF HORSES

28. Only horses registered with the EFI and FEI are permitted to participate in the event. All entries must include the FEI registration No. of riders & horses. All horses to be in possession of EFI passport.

CLEARANCE CERTIFICATE

29. All rider/unit/team/club are required to obtain a clearance certificate from the Camp OIC and Show Secretary during working hours prior to departure. All accounts are required to be cleared before leaving the camp premises. No horses will leave unless the clearance certificate is duly signed by the concerned authority.

FINAL DECISION

30. The decision of the Organizing Committee will be final on all administrative issues connected with the FEI Eventing CCI2*-Long from 03 Apr 2022 to 06 Apr 2022.

CORRESPONDENCE

31. All correspondence pertaining to the competition will be addressed to:-

Show Secretary
FEI Eventing CCI2*-Long
C/o RVC Centre and College

Meerut Cantt (UP)

PIN-900468

Phone -0121-2652887

Show Secretary - Maj Sridhar S, Mob - 9894023686

JCO I/C - Nb Ris Ankush Kumar Singh Mob –9719332180

Email - rvc.equestrian@gmail.com

Tele Mil - 460115 – 6606/2605

FEI EVENTING CCI2*-LONG

REQUISITION FORM FOR STABLES AND CAMP SITE

Name of Team : _____

Number of Offrs : _____

Number of JCO's : _____

Number of OR : _____

Number of Adm staff: _____

Number of Syces : _____

Number of Horses : _____

Expected date and time of arrival : _____

Team manager/coach's name : _____

Any addl info : _____

SIGNATURE _____ DATE _____

MOBILE _____ E-MAIL _____

This form duly filled in and signed must reach the Show Secretary on or before 29 Mar 2022.

CAMP OPENS 29 MAR 2022

CAMP CLOSES 08 APR 2022

FOR CLARIFICATIONS CALL

9894023686, Maj Sridhar S

FITNESS CERTIFICATE
(ARMY PERS)

1. It is certified that No _____ Rank _____ Name _____ is presently posted with _____ (Unit) proceeding on temp duty to _____ on _____.
2. Indl has not moved outside from Army Cantonment (_____ mil stn) area since _____
3. Indl have not been in contact with any confirmed / suspected case of COVID-19.
4. Indl is not suffering from cough, cold or fever.

Station : c/o 56 APO

Dated : 2022 (Sig of Medical Authority)

COUNTERSIGNED

Station : c/o 56 APO

Dated : 2022 (Sig of Adjt)

FITNESS CERTIFICATE
(CIVILIANS)

1. It is certified that Mr _____ is a resident of/presently residing in _____ for last _____ days/month/year and will be proceeding to _____ on _____.

2. Indl is not suffering from cough, sore throat, cold or fever.

3. Indl have not been in contact with any confirmed / suspected case of COVID-19.

Station :

Dated : 2022 (Sig of Medical Authority)



PERSONAL TRAVEL DECLARATION FORM

FIRSTNAME:

LASTNAME:

CONTACT NUMBER:

EFI NUMBER:

Have you visited or returned from overseas in the last 14 days? **YES** ☐ **NO** ☐

Please indicate your return date, if you have

Have you been in contact with anyone who has been overseas or has returned from overseas in the past 14 days? **YES** ☐ **NO** ☐

If yes, please indicate the date of contact

I confirm that the information given above, is accurate and complete.

DATE: (DD/MM/YYYY)

SIGNATURE:

.....



COVID-19 DAILY SELF ASSESSMENT SCREENING QUESTIONNAIRE
(to be handed in at the access point and/or completed at the access point)

If you answer YES to any of the symptom questions you may not continue with training or compete in a show or event, if you do you will not be permitted to enter the training facilities or show/event.

Name of EFI Member	
EFI number	
Email Address	
Contact Number	
Physical Address	

Do you have any of the following symptoms?		
Fever (high temperature)	Yes	No
Cough	Yes	No
Sore throat	Yes	No
Shortness of breath	Yes	No
Myalgia (general weakness)	Yes	No
Loss of taste (ageusia)	Yes	No
Loss of sense of smell (anosmia)	Yes	No
Body aches	Yes	No
Redness of the eyes	Yes	No
Nausea/vomiting/diarrhea	Yes	No

I hereby certify that the information I have provided in this form is complete, true and accurate and I give permission to the Equestrian Federation of India to validate any information provided.	
Signature	
DATE	

IMPORTANT INSTRS

TECH INSTRS FOR FEI EVENTING CCI2*-LONG FROM 03 APR 2022 TO 06 APR 2022 AT RVC CENTRE AND COLLEGE, MEERUT CANTT

1. FEI Eventing CCI2*-Long is being org at RVC Centre and College, Meerut Cantt wef 03 Apr 2022 to 06 Apr 2022 according to the FEI rules and technical guidelines of Equestrian Federation of India(EFI) in vogue. The competitions will be conducted as per FEI Eventing Rule 2022.

2. **Tentative Schedule** Attached as Appx 'A'

3. **Entries**

(a) All entries must be on the prescribed Entry form given in Appx 'B' to the important instructions and should be completed in all respects. Entries not in the prescribed Entry form and not accompanied by the entry fee will not be considered. All entries for **FEI Eventing CCI2* Long** must be accompanied by proof of age (birth certificate). All entries must have EFI horse passport number description, FEI registration number & name of the horse concerned and rider's FEI I.D and sent to Equestrian Federation of India online through registered email to efiindianf@yahoo.co.in.

(b) Entries must be sent to EFI office directly. To facilitate processing of entries please also email a copy of the entries to rvc.equestrian@gmail.com

(c) Riders/Unit/Contingent/Team/Club/participants will be responsible for submitting correct entry as per grade and eligibility of a horse.

4. **Entry Fee.** Entry fee for various events will be as under:-

(a) All individual events – Rs2000/- per exhibit.

5. **Closing time/date of entries** **Definite** Entries for **FEI Eventing CCI2*-Long** will be accepted upto **29 Mar 2022**.

Note: No entries will be accepted without valid rider regn no and horse regn no issued by FEI.

6. **Payment**

(a) All entries must be paid preferably by Bank transfer. Bank details for electronic payment are as under :

Name of Account	EQUESTRIAN FEDERATION OF INDIA
Name of Bank	CANARA BANK
Account No.	90302010013740
IFSC Code	CNRBOO19030
Note	Kindly acknowledge about electronic payment to efiindianf@yahoo.co.in with details

7. **Withdrawal, Change, Transfer and substitutions of Entry**

(a) **Withdrawal.** The entry fee of a horse entered for any event will not be refunded if the horse does not participate in the class.

(b) **Transfers and substitutions.** A horse cannot be transferred from one rider to another without paying an additional entry fee for the event. A rider/horse once entered in any event cannot be substituted by another horse for any reason whatsoever.

(c) **Change of Riders.** Riders cannot be changed unless the Jury accepts that there are sufficient reasons for change of riders. All changes will be treated as Post Entries if made after the cutoff date of entries. Once a class has started being judged, no change in riders will be accepted.

8. **Cancellation.** The organizing Committee may cancel any class which has less than four entries, or for any reason at their discretion. In that case, the entry fee will be refunded. However, the events where upgradation of horses is involved, those events will be held irrespective of number of entries.

9. **Eligibility of Horses& Riders.** As per FEI Specifications.

10. **Technical Specifications of Events.** As per FEI Specifications.

11. **Horse passport.** All horses have to be in possession of EFI horse passport as per policy in vogue. No entries will be accepted without valid/renewed/active horse passport issued by EFI. Please register the horses participating in the event with the EFI and FEI prior to the event.

12. **EFI's Rider Registration.** All Riders participating in the FEI Eventing CCI2*-Long should possess valid FEI ID Number. Riders not having valid/renewed/active FEI Rider ID number or putting wrong ID number will not be permitted to participate in the events.

13. **Show number.** All horses will display the FEI registration number during the veterinary inspection, competition and whenever taken out of the stable preferably fitted on either side of the bridle for easy identification.

14. **Dress Code.** When presenting a horse for vet inspection, rider should be properly dressed. Service personnel will be in uniform. It is compulsory for anyone riding a horse to wear a well secured hard hat with three point retention harness. Dress Code for competition will be as per FEI Guidelines.

15. **Rosettes.** No rosettes will be worn by horse during competition.

16. **Use of whips/spurs.** As per EFI and relevant FEI rules per discipline.

17. **Tack.** As per FEI rules.

18. **Reporting for each class.** All horses will report to the collecting ring stewards half an hour before the time of Judging of that class. Any entry not reporting at the time will be scratched unless the exhibitor shows good causes/reasons for the delay to the satisfaction of the ground jury. All horses will proceed from the collecting ring collectively under the steward concerned.

19. **Judging.** Decision of the Ground Jury will be final unless, altered on appeal under rules.
20. **Appeal.** Appeal may be lodged in writing by the team captain/competitors as per FEI GR 161. A fee equivalent to 150 CHF should be deposited with the show secretary, RVC Centre and College, Meerut Cantt along with the objection. Money will be refunded if the objection is upheld.
21. **Medals/ Rosettes** Prize distribution ceremony will be held following all COVID norms as per Govt guidelines.
22. **Responsibility** The Organizing Committee accepts no responsibility for any loss, damage or injury to animals or any other property or the exhibitors themselves through accident or any cause or in any form.
23. **Disqualification.** The ground jury is empowered to disqualify competitors at any stage of the competition/ practice for rough handling, excessive brutality/abuse or any form of cruelty to animals or for any reasons which they feel justified. Defaulting on the COVID-19 protocols will also be liable for disqualification.
24. **Compliance of NADA Rules and FEI Equine Anti- Doping and Controlled Medication Regulation(EADCM)** As per the rules in vogue, each participant (both human and equine) are liable for screening for doping at EFI approved events. In view of the above, athlete if approached by NADA to give sample for dope testing are mandatorily required to comply with the same. Any refusal may result in debarment of the athlete.
25. The Show office will be open for all participants/team members from 0900 hrs to 1300 hrs and again from 1530 hrs to 1800 hrs.
26. **Correspondence.** All communication should be addressed to **Show Secretary, Organizing Committee, FEI Eventing CCI2*-Long, RVC Centre and College, Meerut Cantt (UP), PIN-900468**, clearly marked at the top centre of the envelope. **E-mail address for correspondence is rvc.equestrian@gmail.com.**

**TENTATIVE SCHEDULE OF EVENTS : FEI EVENTING CCI2*-LONG FROM 03 APR 2022
TO 06 APR 2022 AT RVC CENTRE AND COLLEGE, MEERUT CANTT**

Date	Day	Time	Event	Venue	Remarks
03 Apr 2022	Sun	1600h Onwards	First Vet inspection for FEI Eventing CCI2*-Long	Near Show jumping Arena No 1	
04 Apr 2022	Mon	0800h onwards	FEI Eventing CCI2*-Long Dressage	Dressage Arena No 1	
05 Apr 2022	Tue	0800h onwards	FEI Eventing CCI2*-Long Cross Country	Cross Country Area	
06 Apr 2022	Wed	0800h onwards	Second Vet inspection for FEI Eventing CCI2*-Long	Near Show jumping Arena No 1	
06 Apr 2022	Wed	1500h onwards	FEI Eventing CCI2*-Long Show Jumping	Show Jumping Arena No 1	

NOTE: This is tentative programme. The organizers reserves the right to make any changes in the programme/timings of events due to administrative requirements.

Appx 'B' to Tech Instrs

ENTRY FORM: FEI EVENTING CCI2*-L

NAME OF THE UNIT/INDIVIDUAL: _____

Ser No	Event	Name of Rider	Unit	<u>Exhibit</u>							
				FEI Regn No of rider	Name of horse	FEI Regn No of horse	Colour	Sex	Age in year	Grade of horse	Entry fees
									Total		

Mob No _____

Signature_____

Note : Entries will not be accepted without FEI Regn No of rider and horse.